



St. Gabriel Catholic School

"Guiding our children's wings to soar in faith and personal growth"

SCHOOL COUNCIL MEETING MINUTES



GENERAL INFORMATION

DATE: October 1, 2018

TIME: 6:30 pm

LOCATION: St. Gabriel School Library/Learning Commons

AGENDA

ITEM /DESCRIPTION	RESPONSIBILITY	TIME ALLOTTED	ACTION REQUIRED
Welcome/Opening Prayer	Co-chair	2 min	
Approval of previous minutes Reports from Co-Chairs	Co-chair	5 min	<p>Motion to approve minutes from previous meeting: Mark Heinemann Seconded: Henriette Palffy Passed by consensus</p> <p>Request for volunteers on open committees. A sign up form was passed around at the meeting.</p> <p>Motion for the Governance committee to create the position of Communications Officer</p> <p>Motion: Mark Heinemann Seconded: Jeff Rau</p> <p>Passed by consensus</p>

			School council overview for new members will be sent by email prior to the next meeting.
Reports from Principal	Principal	20 min	<ul style="list-style-type: none"> -Student enrollment remains at 379 -Thank you to all the volunteers at the BBQ -Boys 3 pitch won 1st place -EQAO results were reviewed. Parents can review the results at the following website www.eqao.com -Terry Fox almost raised \$400 -Opening mass, father blessed necklaces. Every student will receive a necklace. -Thanksgiving food drive ends this Friday -Communion is June 1st. -Two groups of Mad Science -Photo day Oct 18th. -Rosary club up and running. -every student painted a rock, council member to paint a rock too.
PRO Grant	Committee Lead	5 min	-Haven't heard back from the PRO grant, we have not yet been approved our grant
Community Update	Silverheights Neighbourhood Association Representative	10 min	<ul style="list-style-type: none"> All programs are full Halloween dance Oct 25th Oct 26th pumpkin carving LEAD program
Parish Update	Father Freitas	5 min	<ul style="list-style-type: none"> Shuttle up and running Service Saturday, consider volunteering. Visit the parish website
Reports from Treasurer	Treasurer	5 min	<ul style="list-style-type: none"> -Still trying to get last year closed off officially -Finalize amount for all the teacher expenses -Some issues with printing the report at the moment

REPORTS FROM COMMITTEES			
Nutrition for Learning	NFL Program Coordinator		
Fundraising	Committee Lead	10 min	<ul style="list-style-type: none"> -Friday is the kick off for the dance-a-thon -There will be a parent letter, all pledges done through school cash online -Top prizes and early bird prizes already purchased or donated -Some donations have already been received. -Asking council to help out with prizes -because everything is cash online, this year sweets will have to be purchased online -parents responsibility to collect the money, and then put everything through school cash online -no tax receipts -no cash will be accepted at the school
Spiritwear	Committee Lead	2 mins	<p>Irina G. - Toques and baseball hats must be ordered in bulk. We'd have to agree and vote on whether we'd want to do this, how many we'd order and use money from council?</p> <p>Motion to order toques and baseball hats in bulk deferred to next meeting.</p>
Yearbook	Committee Lead	No time requested	
Hot lunch		No time requested	-Pizza orders have closed. There has been feedback regarding the fact there are only 2 blocks. Pizza starts next Wednesday
Pizza	Sheri		
Lunch box orders	Jennifer		- 71 order of milk, and 71 lunchbox orders for this Friday.
Governance	Committee Lead	No time requested	
Long Term Project	Committee Lead	45 min	<p>Terri Pickett and Jeff Admans on site from the board:</p> <ul style="list-style-type: none"> -we should look at alternative plan/solutions; the playground is being purchased for future generations. -First piece is to decide what we want to do.

		<ul style="list-style-type: none"> -Anything in excess of \$10 000 requires 3 quotes. Anything over \$100 000 has to be publicly tendered. If the project is broken down in to numerous phases, then it doesn't have to be publicly tendered. -Long Term committee wanted to know where a play structure can go, Long term committee to meet with someone regarding what site allows. -Jeff suggests not to talk to any vendors at this point. Often parent council will go and get information, but we should make sure there is no vendor contact at this point. If we're not sure what we are looking at investing in or what we want to do, engage with a landscape architect, or someone from Evergreen. Their consultants will come in and help draft a design and will work with us on a structure. Their cost is \$5000 to \$10000 for their consulting fees. -Once you put a tender out, that is an offer. We should make sure that once we hit the 75% funded amount, we are ready to go. -Typically projects are split 50/50 cost on labour/material -Grants to look in to: Hallman, Activa , Trillium , Federal accessibility grants. -Any new structure going in has to be AODA compliant -Maintenance: inspections, large repairs are schools responsibility. Play structures are pulled out because they are aged and falling apart -long term structure a possibility -What this group wants here now may not be what the next group wants 5 years from now. -We need to figure out what we can do, where we can do it. -ministry grants on hold for now, we should be cautious. -any grant requiring board signatures would be signed by Jeff. -Student engagement: find out what kind of pieces the students are interested in. -schools are just recently looking into natural structures. Play structures have gotten better over the years, and require less repairs than before. There aren't as many competitive quotes for natural playgrounds at this point. St. Theresa's Elmira has a really nice natural play structure. -initial surfacing is covered by the board, if it is the wood fibre chips that are AODA compliant. Just the cost of the wood chip.
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			<p>-Majority of constructions are done over the summer. We should give as much notice as possible. Once the project has gone through, we would get a construction coordinator assigned.</p> <p>-Board at this point prefers a traditional play structure vs. natural structure would not be insured by the board if anything was to happen to it.</p> <p>-from a liability perspective, they will not allow in-kind donations.</p> <p>-if it's a tender it goes to the lowest bid</p> <p>-they will evaluate price as part of the process</p>
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Open Floor / Parent Inquiries:

Jenn Brunskill - Parent Interviews. I would like to propose that we use SchoolAppointments <https://www.schoolappointments.com/> to allow families to book interview times. There is a small fee that I would suggest School Council covers.

-to be brought to staff meeting and staff to decide if they want to use it.

Lisa Marks – Inquire on School Uniforms.

-it has nothing to do with school council

Rana Lacuesta - Parents including myself complaining as to why the other side (for Silverheights) is being blocked off now; what options do parents have for parking etc; parking is almost empty yet not being able to use it?

-indoor recess issues, rain drop off issues

RomaLee - Parking

Sonia Fonseca – BINGO Update: They have made some changes so Lori is reviewing the new changes and will then let me know so we have the most up to date information.

Sonia Fonseca – Agenda and Open House BBQ. Karen Duffield has applied the refunds to each account that was overcharged. You can see the refund under the payment history in school cash online.

Amie Quinless – Removal of the Class Dojo App. Many parents are inquiring on this, further to the commination that was sent out on Newswire. Why was it blocked, and she would like to see if we can petition the board to reconsider?

-parents dissatisfied with the lack of communication. Parents want to be part of this conversation.

Adjournment:

The meeting was adjourned at 9:30

Next meeting:

November 5, 2018 @ 6:30pm at St Gabriel School

ATTENDANCE: (P = PRESENT, X = ABSENT, R = REGRETS)

<input type="checkbox"/> P RomaLee Sodaro – Principal	<input type="checkbox"/> X Dyanne Erratt
<input type="checkbox"/> R Sonia Fonseca-Bettencourt (co-chair)	<input type="checkbox"/> P Dianne Laverty – Teacher Representative
<input type="checkbox"/> P Mark Heinemann (co-chair)	<input type="checkbox"/> X NEED A NAME – NON TEACHER Representative
<input type="checkbox"/> P Becky Logel (Treasurer)	<input type="checkbox"/> X Fr. Freitas – Parish Representative
<input type="checkbox"/> R Lori Da Cunha – Community Representative	<input type="checkbox"/> X Megan Lam
<input type="checkbox"/> P Henriette Palffy (Secretary)	<input type="checkbox"/> P Lexi Johnson
<input type="checkbox"/> P Kalena Statutiak	<input type="checkbox"/> P Jennifer Brunskill
<input type="checkbox"/> P Sheri Mifsud	<input type="checkbox"/> P Melanie Marroquin
<input type="checkbox"/> P Melissa Saulnier	<input type="checkbox"/> X Lori Azevedo
<input type="checkbox"/> P Jeff Rau	<input type="checkbox"/> X Nicole Dempsey
<input type="checkbox"/> P Val Olds	<input type="checkbox"/> P Karen Kovats
<input type="checkbox"/> R Irina Galarza	<input type="checkbox"/> X Melissa Sarnjai
<input type="checkbox"/> X Josh Schell	<input type="checkbox"/> P Amie Quinless
<input type="checkbox"/> R Blair Were	<input type="checkbox"/> P Cherie VanBuskirk
<input type="checkbox"/> X Gus Lacuesta	<input type="checkbox"/> P Renata Palffy-Veber
<input type="checkbox"/> P Rana Lacuesta	