



St. Gabriel Catholic School

“Guiding our children’s wings to soar in faith and personal growth”

SCHOOL COUNCIL Minutes of Meeting



GENERAL INFORMATION

DATE: November 5, 2018

TIME: 6:30 pm

LOCATION: St. Gabriel School Library/Learning Commons

AGENDA

ITEM /DESCRIPTION	RESPONSIBILITY	TIME ALLOTTED	ACTION REQUIRED
Welcome/Opening Prayer	Co-chair	2 min	
Approval of previous minutes Reports from Co-Chairs	Co-chair	5 min	<p>Motion to approve minutes from previous meeting: Mark Heinemann Seconded: Sonia Fonseca</p> <p>Passed by consensus.</p> <p>Hillary and Andrew from the Tutor Doctor One on One in the home tutoring Free in home consultation to assess the child’s needs Tutors come from different areas (students, college, etc) Screened and matched to the child needs Tutoring is done in the home to make it a relaxing environment Pamphlet available at the school for parents interested</p>

Reports from Principal	Principal	20 min	<p>Enrolment, Housing, Trends</p> <ul style="list-style-type: none"> - PowerPoint presentation made by WCDSB representative Manpreet Siam - Covered enrollment trends and factors the board and Ministry look at - Current capacity 401 (portables not included, we can have 5 portables total) - Total capacity 516 students with the portables. - Our current enrollment 381 - No reason to worry about Mattamy growth <p>School Video</p> <p>The school video has been uploaded to the board website. It is also available on our school website homepage.</p> <p>We filled 4 pails with hard candy after Halloween. Thanks to everyone who donated.</p> <p>Snow-Vember collection from the Hope team. Items requested were sent home in a newsletter.</p> <p>Check out the school website calendar for other important events.</p> <p>PA day on November 16. Focus on Math</p> <p>Photo retakes on Nov. 12th</p> <p>Nov. 6th progress reports go home. Teacher interviews on Nov. 8th.</p> <p>School safety newsletter sent home on Nov. 5th about parking around the school.</p>
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PRO Grant	Committee Lead	No time Requested	Ministry of Education has not decided on funding yet.
Community Update	Silverheights Neighbourhood Association Representative	10 min	<p>SNA new website has gone live! Check it out</p> <p>Holiday movie, Sat. Dec. 1st – “Home Alone”</p> <p>Wed. Dec. 12 is Winter registration day opens. Winter guide has gone out.</p> <p>Boys club starts Wed. Ages 8 and up, starts at 4pm till 5:30</p> <p>Jan 2nd and 4th there will be activities in the center, 12-2. \$2 per visit. Space is limited. Please pre-register. Grades 1-5.</p>
Parish Update	Father Freitas	5 min	<ol style="list-style-type: none"> 1. We have had a great launch to our Fall at St Mary of the Visitation with some highlights including our new off-site Shuttle Service, our expanding Children's Ministry program (do you know we average a total of over 100 children per weekend in Ages 2- Grade 4 programs), our Music Ministry and our new Screens are in sync and providing a wonderful worship experience, and our weekly Café is hosting record numbers. It has been a great Fall which began with our Fall Family Festival which saw great numbers especially in the early part of our afternoon - a great community outreach which we hope to do again next year. 2. Our Youth Ministry is growing and expanding - with Kids Klub and Da Crew each seeing increased attendance. Our Youth Minister Christian Ferraro is also doing a great job with our young adults and our Sunday Drop In for Young Adult is also seeing increased numbers. This along with expanded opportunities for our teens to become involved on our AV/Tech Team, as Children's Ministry leaders and as Sunday Hosts, means lots of young faces and we are so happy to see our youth active in the parish.

			<p>3. The month of October was a month focused on the Rosary and Service. We have celebrated the Rosary with our three parish elementary schools this month, and held Service Saturday on October 27th, our chance to go out into the community and make a difference.</p> <p>4. Sacramental Information Meetings have taken place for First Communion and Confirmation. November 1, 2018 is the final deadline for registering. Our Confirmation Small Groups begin on November 11, 2018 and we are excited for our new approach this year and new opportunities for our teens to connect.</p> <p>To keep up with all that is happening check out our new glossy monthly newsletter which has replaced our weekly bulletin, or sign up for our E Newsletter. Lots of great things happening and we are looking forward to welcoming all at St Mary of the Visitation Parish</p> <p>Special friends program is available at the Church. This program exists to support children with different needs.</p>
Reports from Treasurer	Treasurer	5 min	No report
REPORTS FROM COMMITTEES			
Nutrition for Learning	NFL Program Coordinator	No time requested	
Fundraising	Committee Lead	10 min	<p>Fundraiser Dance-a-thon was a great success. Thanks to all the volunteers who were there the day of, and everyone who helped in the “background”.</p> <p>Total funds raised is more than \$8000.</p>

Spiritwear	Committee Lead	2 mins	Toques and baseball hats must be ordered in bulk. Council has to agree and vote on whether we want to do this, how many we order and cover up front order money from council funds. Deferred
Yearbook	Committee Lead	No time requested	
Hot lunch Pizza	Sheri	Time Requested	First block going well. No issues
Lunch Box Orders	Jennifer		
Governance	Committee Lead	5 min	<p>Motion to add the following official position title, description, and responsibilities to the St Gabriel School Council By-Laws – Mark Heinemann</p> <p>Seconded – Jill Eggleton</p> <p>Passed by Consensus</p> <p>Position Title: St Gabriel School Council Communication Officer</p> <p>Role: The St Gabriel School Council Communication Officer is the primary person responsible to maintain and monitor communication between School Council and the general community in accordance with the Mission and Vision statement. An expectation of the role is a commitment to regular attendance at council meetings.</p> <p>Responsibilities:</p> <ol style="list-style-type: none"> 1. Be the primary administrator for the St Gabriel School Council Social Media accounts. Backup administrators include the chair/co-chairs for each given year 2. Follow all required guidelines of the Catholic School Council Handbook 3. Promote Council Meetings to the school community through Social Media accounts.

			<p>4. Provide any feedback received through Social Media accounts at the school council meetings</p> <p>4. Provide a summary of the key discussions following each council meeting within one week</p> <p>5. Maintain the school council membership list and contact information</p> <p>6. Assist with Marketing / Promotional material supporting school council activities for the purpose of consistency and clarity</p> <p>7. Promote volunteer requests in the community for school council activities and events</p> <p>This role is an elected position voted at the same time as Chair, Treasurer and Secretary.</p> <p>Motion for Governance committee to create a by-law to set criteria for elections and by-elections. – Lexi Johnson</p> <p>Seconded – Mark Heinemann</p> <p>Passed by consensus</p>
Long Term Project	Committee Lead	No time requested	
Open Floor / Parent Inquiries:			
Christmas Dinner - Council will support this activity. Date to be confirmed with Mrs. Sodaro			
Adjournment:			
The meeting is adjourned 8:35pm			
Next meeting:			
December 3, 2018 @ 6:30pm at St Gabriel School			

ATTENDANCE: (P = PRESENT, X = ABSENT, R = REGRETS)

<input type="checkbox"/> P RomaLee Sodaro – Principal	<input type="checkbox"/> X Dyanne Erratt
<input type="checkbox"/> P Sonia Fonseca-Bettencourt (co-chair)	<input type="checkbox"/> R Dianne Laverty – Teacher Representative
<input type="checkbox"/> P Mark Heinemann (co-chair)	<input type="checkbox"/> X NEED A NAME – NON TEACHER Representative
<input type="checkbox"/> R Becky Logel (Treasurer)	<input type="checkbox"/> R Fr. Freitas – Parish Representative
<input type="checkbox"/> P Lori Da Cunha – Community Representative	<input type="checkbox"/> X Megan Lam
<input type="checkbox"/> P Henriette Palffy (Secretary)	<input type="checkbox"/> P Lexi Johnson
<input type="checkbox"/> P Kalena Statutiak	<input type="checkbox"/> P Jennifer Brunskill
<input type="checkbox"/> P Sheri Mifsud	<input type="checkbox"/> P Melanie Marroquin
<input type="checkbox"/> X Melissa Saulnier	<input type="checkbox"/> X Lori Azevedo
<input type="checkbox"/> X Jeff Rau	<input type="checkbox"/> X Nicole Dempsey
<input type="checkbox"/> P Val Olds	<input type="checkbox"/> P Karen Kovats
<input type="checkbox"/> R Irina Galarza	<input type="checkbox"/> X Melissa Sarnjai
<input type="checkbox"/> P Jill Eggleton	<input type="checkbox"/> X Amie Quinless
<input type="checkbox"/> P Blair Were	<input type="checkbox"/> P Cherie VanBuskirk
<input type="checkbox"/> X Gus Lacuesta	<input type="checkbox"/> X Renata Palffy-Veber
<input type="checkbox"/> X Rana Lacuesta	<input type="checkbox"/> P Jen O’Carrol
<input type="checkbox"/> P Kelly Loosemore	